



Portia Club
 225 North 9th Street
 Payette, ID 83661
 www.portiaclub.org

The Friends of the Portia Club, Inc. Rental Contract

Rental Date: _____ Time: (from) _____ am/pm (to) _____ am/pm
 Event: _____ Time: (from) _____ am/pm (to) _____ am/pm
 Drivers License on File? yes no Copy of Liability Insurance? yes

Name: _____ Organization: _____
 Address: _____ City, State, Zip: _____
 Telephone: _____ Email: _____
 Today's Date: _____ Alternate Phone: _____

Rental Fee \$ _____ + Security Deposit \$100.00 = \$ _____ Total
 If Alcohol is Being Served + Alcohol Surcharge \$100.00 = \$ _____ Total

Will Alcohol be served? yes no Name of Caterer: _____
 Copy of Idaho State Liquor License? yes Payette City Catering Event Permit yes
 Alcohol Surcharge of \$100.00 will be charged for all events. Refundable Alcohol Surcharge Paid? yes

Your signature on this Contract confirms that you have read and are in agreement with all rental terms and facility use requirements for the Portia Club.

Please read and sign each page then return this contract with the rental fee of \$ _____ and a security deposit of **\$100.00**. The Security Deposit will be **\$200.00** for events with alcohol. Checks shall be payable to *the Friends of the Portia Club, Inc.*

The security deposit will be refunded upon satisfactory inspection of the facility following your event. If additional charges are incurred at that time, they will be deducted from the security deposit. The renter shall be responsible for any and all costs to repair damage to the clubhouse, equipment, or grounds, and any excessive clean-up required, including, but not limited to the security deposit.

Payment in full is due 14 days prior to the event. Cancellation of this contract within 24 hours of the event will result in forfeiture of the deposit. Additional rental charges will be assessed at \$25 per hour or portion thereof.

All changes to this contract must be made in writing prior to the event. No verbal agreements will be honored.

The Portia Club is a national historic landmark and no part of the clubhouse, grounds, fixtures or equipment is to be painted, altered, disfigured, defaced, drilled or changed in any way.

To rent the Portia Club you must be 21 years old or older and must be on site at the Portia Club during the entire rental event. Any event for those younger than 21 years old must have adult supervision for which the adult is responsible for all terms of this contract. Lessees are not allowed to rent the facility and then not attend/supervise the event. Only the event approved prior to the rental is allowed on the premises. There are no third party rentals.

Should you have any questions, feel free to contact Cleo Thompson at 208-739-3483.

Signature

Date

The Portia Club Hold Harmless, Indemnification and Waiver Agreement

Indemnification - The undersigned (user), as renter or agent for the renter of this facility, hereby shall indemnify and hold harmless the The Friends of the Portia Club, Inc., and its officials, employees and agents from and against any and all liabilities, judgments, settlements, loses, costs or charges (including attorney fees) incurred by the The Friends of the Portia Club, Inc., and/or any of its officials, employees and agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with this agreement.

Waiver - The undersigned (user) knows, understands and acknowledges the risks and hazards associated with using the property and hereby assumes any and all risk and hazards associated herewith. The user hereby irrevocably waives any and all claims against the The Friends of the Portia Club, Inc., or any of its officials, employees and agents for any bodily injury (including death), loss or property damage incurred by the user as a result of using the property and hereby irrevocably releases and discharges the The Friends of the Portia Club, Inc., from any and all claims of liability arising out of or associated with the use of the Property.

Property Damage - The undersigned (user) shall pay the The Friends of the Portia Club, Inc., for any and all physical loss or damage to the Property (including the cost to repair or replace the property) caused by, arising out of, or relating to or associated with the use of the Property by the user and including, but not limited to the user's members, employees, agents or invites.

I agree that I have read and will abide by the above terms, rules, procedures and conditions. I agree to save and hold the Friends of the Portia Club, Inc., harmless from any suit or claim for damages or injury sustained on or off the premises by any person, from any cause whatsoever, including alcohol consumption, during the period of use by the User and, if required, to furnish a policy of liability insurance for this purpose at the expense of the User.

It is understood that upon the binding of this agreement, between the User and The Friends of the Portia Club, Inc., that any violation of the conditions as set forth in this agreement can result in forfeiture of the Event deposit in its entirety and may result in the immediate cancellation or shutting down of the event.

Signature

Date

Revised 06/05/2017